



eastwest
European
Institute

Eastwest
Intensive Training Course
in
EU Affairs



Eastwest Intensive Training Course in EU Affairs 2021-22

Eastwest - Model European Union Brussels 2022

Brussels– February 14 / February 16, 2022

OFFICIAL RATE: 295, 00€ + VAT 22%

includes:

- 4 pre-departure webinars
- Eastwest European Institute Training Material and access to the EWEI E-Learning Platform
- EWEI Certificate of participation

In order to access training materials, participants subscribe to the Eastwest online geopolitical magazine for a reduced fee of 5€ (instead of 12€) to be added to the official rate.



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Registration Form

Please note, all the information stated below will be considered official and processed accordingly. **Fill in the blanks and [email the next two pages only to registrations@ew-ei.eu](mailto:registrations@ew-ei.eu)**

Given name: _____
Last name: _____
Fiscal Code/Social security number: _____
Address: _____
City: _____
Zip Code: _____
Date and place of birth: _____
Gender: _____
Age: _____
Nationality and Country of residence: _____
University/School name: _____
Mobile: _____
E-mail address (share the e-mail account you check on a daily basis): _____

I CHOOSE THE OPTION:

Model EU Brussels

If you choose:

- PAYPAL fee 295€ + Eastwest magazine 5€ + 22% VAT¹ + paypal transfer fee 4% : **380,65 €**

- WIRE TRANSFER fee 295€ + Eastwest magazine 5€ + 22% VAT: **366 €**

TICK HERE IF YOU HAVE ALREADY SUBSCRIBED TO EASTWEST MAGAZINE AND YOU ARE ELIGIBLE FOR 5€ DISCOUNT

¹ If the Italian student's institute or university recognizes the project for training purposes, it will be exempt from VAT (Article 10 paragraph 1, n.20 DPR 633/72). For info write to registrations@ew-ei.eu



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MY PAYMENT METHOD IS:

- 1 – WIRE TRANSFER
- 2 – PAYPAL

****PAYMENTS MUST BE EFFECTUATED WITHIN 72 HOURS OF SENDING THE PRESENT REGISTRATION FORM. THE FULL REGISTRATION FOR THE CHOSEN EVENT WILL ONLY BE FINALISED ONCE THE PAYMENT IS VERIFIED.**

MY TOTAL DUE TO EWEI IS: _____ EU

Date:

Authorized signature:



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Payment Methods

Kindly note that additional fees are on you.

Method 1: WIRE TRANSFER

IBAN: IT 23 T 02008 03292 000104987144

SWIFT: UNCRITMM

ADDRESS TO: European Diplomacy S.r.l.

REASON: YOUR NAME (last name + first name) + EU TRAINING COURSE 2020-21

Additional Information about the Bank: Bank Full Name: UNICREDIT

Address: Largo Nicola Spinelli,3 (Cap 00198) Rome - Italy

Telephone: Phone: (+39) 06 87854109

Additional Information about the Conference organizers:

Name of the Organizing Association: Eastwest European Institute

Address: Via Piemonte 39, 00189 Roma, Italia

Associated Name: Mr. Giuseppe Scognamiglio (Chairman) Telephone: +39 06 9933 0213

Method 2: PAYPAL (additional fees are included in the fee indicated in the contract)

PayPal provides a way to send money to anyone in the world who has an email address. Transfer your money to chair@ew-ei.eu

Payment deadline: the payment must be submitted within 72 hours of been accepted into the course.

ATTENTION, PARTICIPANTS!

Your registration to the Conference will be considered official only after your payment proof is submitted. The procedure suggested is mandatory.

For individual payments always make sure to comment in your Payment Reason "YOUR NAME + EU TRAINING COURSE 2021-22". That would help us to track the payments down very quickly. Thank you for your cooperation.

For further assistance, please email registrations@ew-ei.eu



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Terms & Conditions

General Information

- ▶ Once registered, you must periodically visit our website (www.ew-ei.eu) to review any information useful for the Conference you applied for;
- ▶ Your registration will be considered confirmed once your payment proof is received;
- ▶ While EWEI uses reasonable efforts to include accurate and up-to-date information on this website, errors or omissions sometimes occur;
- ▶ Only fully completed forms will be accepted;
- ▶ EWEI assumes no responsibility, if participants do not read this document before applying and are not aware of the terms and conditions set out below.

Payments and supporting letters of invitation

- ▶ Your Registration Form will reflect the total due according to the package(s) you select upon registration. All payments must be submitted in accordance with the deadlines indicated. Should one deadline be missed, EWEI can decide to unilaterally cancel your participation to the Conference due to unpaid balance;
- ▶ Letters or supporting documents can be provided upon request. No letters of invitation or additional documents will be provided before having submitted your first payment due. No exceptions;
- ▶ Any costs for Visa are not applicable to EWEI or any of its Offices. The letter of invitation does not cover registration fees or any related expenses and is considered a formality to facilitate the process of obtaining a VISA. In case of any rejection, EWEI shall not be considered responsible of it;
- ▶ Each participant is responsible for having a valid passport for entry the European Union. We kindly encourage you to check its validity as soon as you register for the Courses;
- ▶ Participants requiring a VISA for entry into the European Union are advised to submit their application in their home country with reasonable advance prior to the intended date of travel and according to your local institutions' policy. Please check with the Embassy in your country to determine if a VISA is required;
- ▶ The registration will only be confirmed upon receipt of your payment. Each participant will receive electronic confirmation of their registration and fully assisted by one of the members of our staff afterwards;



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- ▶ If the maximum attendee capacity is reached, the organizers may reserve the right to refuse any registration by contacting the registrant(s). There could be other opportunities available and the staff will be at your disposal for further assistance;

Cancellations and Refunds

▶ The Participant always has the right to withdraw from the contract by registered letter to be sent to European Diplomacy S.r.l., Via Piemonte 39, 00100 Rome and to be sent in advance by e-mail to model.eu@ew-ei.eu. The registered letter - withdrawal takes effect when the aforementioned arrives at the postal address (not telematic) mentioned above.

If the withdrawal occurs up to 45 days before the live event in which the student has decided to participate, the student will be entitled, to a refund of 50% of the full amount of the course.

If the withdrawal is communicated later, the student is not entitled to any refund, for the only exception of COVID infection of the participant (proved with official documents) which will not allow him/her to travel. Also in this case, the student will be entitled to a refund of 50% of the full amount of the course.

In any case, the student who will ask for a refund will be entitled to participate in the preparatory webinars.

▶ EWEI shall not be considered responsible for any rejected visa. Cancellations due to Visa application refusal or delay in submission are not refundable. EWEI strongly encourages participants to start Visa requests as soon as the registration to the Conference is submitted;

▶ Should there be, at the time of the onsite event to which the participant has thereby decided to take part, motives related to the decisions of the World Health Organisation and/or the hosting country making it impossible to hold the above-mentioned event, EWEI will offer the possibility to take part to the same event online instead of onsite. In this case, a new registration fee, detailed below, will be applied and implemented through partial reimbursement:

The 5€ of abonnement to the Eastwest geopolitical magazine should still be added to the amount above.

Should the event be held online, the scholarships which may have been awarded individually during the registration process will not apply.

Conference organization

▶ For any reason beyond our control (e.g. EU or Conference Venue internal scheduling, Hotel check-in delays, strikes, flight delays) or any other cause or circumstance of whatsoever nature beyond our control that have an impact on the arrangements, timetables or planning, the EWEI has the right to immediately alter the Conference schedule or any of the arrangements, timetables, plans or other items relating directly or indirectly to itself. The Organization and/or participants shall not be entitled to any compensation for damages that result from such alteration or cancellation;



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▶ EWEI and its organizers shall not be considered responsible of any delay or queue at the gates of the European institutions. Security checks are mandatory to all and under the authority of the EU officials. Named lists are mandatory and must be submitted within the dates suggested. In case of any delay, additional names cannot be approved and no access will be granted to the Conference. When submitting your name you will be responsible of the correctness of it. EWEI shall not be considered responsible of any entry ban at the Conference venue;

▶ For the security of all participants, EWEI can ask all participants to submit a valid document for proper checks. No information will be given to third parties and destroyed once the Conference ends;

Room policy and transportations

- ▶ EWEI will book only shared rooms.
- ▶ EWEI is not responsible for your air transportation or flight booking.
- ▶ EWEI does not organize the hotel-airport connection.

Payment Process and Confirmation

- ▶ As stated, your registration will be automatically considered official once your payment proof is shared.
- ▶ No registration will be processed otherwise, if you are facing technical difficulties to submit your payment, promptly inform the staff.
- ▶ You have 72 hours to confirm your willingness to the option of your choice and email this form back to registrations@ew-ei.eu. The full registration for the chosen event will only be finalised once the payment is verified.
- ▶ If the Italian student's institute or university recognizes the project for training purposes, it will be exempt from VAT (Article 10 paragraph 1, n.20 DPR 633/72). For info write to: registrations@ew-ei.eu

Addendum

The dates mentioned below are meant to be mandatory to all participants. No exceptions or last minute requests will be accepted. For assistance, or any further request related to the training process, please email registrations@ew-ei.eu