

Eastwest European Institute Study Mission Netherlands 2026

Terms & Conditions

1. Scope and general information

1.1. The Eastwest European Institute (hereinafter EWEI) will provide the student with the online training course and the student shall pay EWEI the relevant fees. EWEI will then organize a 4-day study visit in the Netherlands.

1.2. Once registered, the student must visit the www.ew-ei.eu website on a regular basis to review any information useful for the training course he/she is registered for. The student's registration is considered confirmed once the payment is received. EWEI bears no responsibility for flight modification, cancellation, postponement, or any inconveniences that might occur while planning the trip toward the course destination.

2. Payments and supporting letters of invitation

2.1. The student will choose the package he/she wants to apply for during completion of the registration form. If the student will apply for a scholarship EWEI will need to take at least 5 days to examine the application. The total fee to be paid by the student will be reported in the conditional acceptance letter. The present document lists all the packages with their related fee at article 8. Registration is made on a rolling basis until the course is full. To secure a place on a course, the student must finalize the payment within 5 days after receiving the Conditional Acceptance letter.

2.2. Acceptance or invitation letters can be provided upon request to registrations@eastwest.eu. Such a letter can be provided only upon the receipt of the payment.

2.3. Non-EU Students must apply for a visa at the Dutch Embassy in his/her home country. Any costs related to visas should be covered by the student, The Eastwest European Institute can only provide an invitation letter to support the visa application. EWEI is not responsible for visa issues or/and visa rejections. Students must verify their passport expiration date before applying for a visa.

2.4. The student's registration will be confirmed once the payment is received by EWEI. The student will receive electronic confirmation of his/her registration and will be assisted by one of the EWEI staff members. Any information request related to the course organization and content can be sent to registrations@eastwest.eu.

2.5. If the maximum course capacity is reached, EWEI reserves the right to refuse the registration prior to the payment being submitted by the candidate.

3. Cancellation, modification and refund

3.1 Cancellation by EWEI

3.1.1 The minimum number of participants

If the minimum number of participants requested for the course selected by the student is not reached, EWEI reserves the right to cancel the course and the webinars three weeks before the beginning of the webinars. In this case, the student is entitled to receive a voucher with a total amount of the course fee valid for all EWEI courses for 18 (eighteen) months or a total refund of the application and course fee. Participants should keep this in mind when making travel arrangements. Any expenses made other than EWEI courses will not be reimbursed.

3.2 Modification of the study visits affected by the institutions and Special Guests working calendar

The Study Mission Netherlands is organized by Eastwest non-profit organization, Eastwest European Institute and is held in The Hague and Amsterdam. The simulation may be affected by the institutions working schedule. This means that the rooms reserved by EWEI might be needed for the meetings of the Institutions members and professionals from companies, making it impossible to proceed with the study

visit at the planned venue. Thus, the EWEI reserves the right to postpone the Study Mission of a maximum of 15 days. In case of such modifications, the student will be informed 45 days prior to the simulation start with no right to be refunded. Participants should keep this in mind when making travel arrangements. Any expenses made will not be reimbursed. In case the Study Mission is postponed for more than 15 days, the student can ask for a 60% refund of the Study Mission, or a voucher with a total amount of the course fee valid for all EWEI courses for 18 (eighteen) months

3.3 Force Majeure

EWEI may have to cancel the simulation due to events outside its control, such as Covid-19 restrictions (e.g. total or partial lockdown, most of the Eastwest staff infected by Covid-19 or subject to mandatory self-quarantine), loss or damage due to fire, explosion, power blackout, earthquake, volcanic action, flood, the weather elements, strike, embargo, labor disputes, civil or military authority, war, acts of God, acts or omissions of carriers or suppliers, acts of regulatory or governmental agencies, or other causes beyond our reasonable control. In this case, the student is entitled to receive a voucher with a total amount of the course fee valid for all EWEI courses for 18 (eighteen) months or to be refunded 60% of the effective fee paid.

3.4 Cancellation by the Student

3.4.1 Voluntary withdrawal from the Study Mission Netherlands gives no right to a refund.

3.4.2 Cases of refund:

- The student is entitled to a refund of 35% of the total fee paid in case of visa rejection within 14 days from the official beginning of the Study Mission. However, the student is welcome to attend the pre-departure online courses. Proof of visa rejection should be submitted to registrations@eastwest.eu for evaluation.
- The student is entitled to a refund of 70% of the total fee paid in case of health issues that prevent a student from travelling. However, the student is welcome to attend the pre-departure online courses. A medical certificate should be submitted to registrations@eastwest.eu for evaluation.

In case of Visa rejection or health issues, the letter of withdrawal should be sent to registrations@eastwest.eu having as the object "Withdrawal Name of the Course Student's Name Surname". The student must be sure to receive the letter of response from EWEI staff proving that the withdrawal letter is received.

4. **Voucher**

Vouchers are valid for a period of 18 months and can be used for any EWEI short-term course.

If the Student uses the voucher and the program is canceled, the amount of the voucher will be restored and the expiration will remain unchanged. In case the student uses a voucher and decides to withdraw from the program for any reason, the voucher can be restored only if the withdrawal occurs two weeks before the beginning of the webinars. Otherwise, the voucher is considered to be used.

5. Venue Access

5.1 EWEI and its staff shall not be considered responsible for any delay or queue at the gates of the institutions. Security checks are mandatory for all and under the authority of Institutions officials. Named lists and IDs are mandatory and must be submitted within the dates suggested. In case of any delay, additional names cannot be approved and no access will be granted to the venue. When submitting the name, the student is responsible for its correctness. EWEI shall not be considered responsible for any entry ban at the venue.

5.2 For the security of all participants, EWEI will ask all participants to submit a valid document which will be shared with the institutions to access the venue.

6. Privacy

6.1 All webinars and on-site meetings will be recorded. Photos will also be taken during meetings with guests for promotional purposes on the EWEI and Eastwest social media pages;

6.2 The student assigns to EWEI and Eastwest, without claiming anything, the right and consent to include his/her image and voice in communication and promotion contents posted on social media and EWEI web page;

6.3 At the end of the course, the student agrees to release a video (lasting 30 seconds) or written testimony of his/her experience.

7. Room policy and transportations

With regards to hotel/hostel services, there is provision for standard accommodation in double, triple, quadruple, quintuple or sextuple rooms, based on the indisputable availability of the hotel/hostel facilities, with either a Queen-size or King-sized Bed. During the check out the hotel/hostel staff will check each room for any damage as well as the cleanliness conditions. In the case of anomalies, the occupants of the rooms concerned will be charged with the costs that the hotel will demand as a result of any eventual aforementioned damages and/or additional cleaning activities required. Due to the large number of participants, delays at the hotel/hostel may occur at check-in with the delegation of the assigned rooms. Eastwest and EWEI will do everything possible to minimize any inconveniences, but in no way can be held responsible for external delays. During the Study Mission period, transportation shall facilitate interurban movements. EWEI does not organize the hotel-airport connection.

8. Payment Process and Confirmation

The Payment instructions are included in the Conditional Acceptance letter sent to all the successful candidates. Once the student will receive the letter, He/She will have 5 days to pay and therefore officially confirm their participation to the event. Eastwest European Institute informs that admission is conditional upon the payment of the total fee due including any transfer commissions, and upon receipt of the proof of payment which should be sent both to: registrations@eastwest.eu and amministrazione@eastwest.eu

Please follow the payment instructions included in the Acceptance Conditional letter for a smooth payment.

The fees shall be as follows:

- Basic Package subscription: 590,00 €
- Full Package subscription: 890,00 €
- Basic Scholarship subscription: 472,00 €
- Full Scholarship subscription: 712,00 €
- Basic FormerStudent subscription: 413,00 €
- Full FormerStudent subscription: 623,00 €

- Basic Partner universities subscription: 472,00 €
- Full Partner universities subscription: 712,00 €

EWEI should receive the full amount submitted by the student by wire transfer or via Paypal. In case of a PayPal payment, the student should add the transfer fee of 4%.

Please note that the sender shall bear all transaction fees. This means that all the administrative and transaction fees will be charged to the sender of the transfer and EWEI should receive the full amount submitted by the sender.

As stated, the registration is automatically considered official once the student's payment proof is shared. No registration will be processed otherwise. In case of technical issues with the payment transfer, the student should promptly inform the EWEI staff.

9. Governing law and jurisdiction.

This contract, together with the rights and obligations deriving from it, will be exclusively governed by and construed according to the laws of the Republic of Italy. All disputes related to, caused by, or dependent upon, this contract, including those regarding the formation, validity, interpretation, execution, or termination of this contract, which are not resolved by amicable settlement, will be finally resolved by the Court of Rome.